

To: Emily Jordan[emilyj@fb.org]
Cc: Nicholas Davis[nicholas_davis@ios.doi.gov]
From: Getto, Leila
Sent: 2018-06-06T14:19:47-04:00
Importance: Normal
Subject: Re: [EXTERNAL] Scheduling Request
Received: 2018-06-06T14:20:33-04:00

got it, thank you!

*Leila Sepehri Getto
U.S. Department of the Interior
Immediate Office of the Secretary
Deputy Director, Scheduling and Advance
Direct: 202-208-5359
Cell: 202-706-9435
Email: leila_getto@ios.doi.gov*

On Wed, Jun 6, 2018 at 1:55 PM, Emily Jordan <emilyj@fb.org> wrote:

Hey again-

Slight change to our participants.. Mr. Moore will no longer be joining, it will just be Mr. Duvall and Mr. Yates.

Thanks for all of your help,

Emily Jordan | Executive Assistant

American Farm Bureau Federation®
emilyj@fb.org | (202) 406-3663 (office) | (631) 278-1226 (cell)

From: Emily Jordan
Sent: Tuesday, June 5, 2018 1:40 PM
To: Leila Getto <leila_getto@ios.doi.gov>
Subject: RE: [EXTERNAL] Scheduling Request

Not a problem at all.

The attendees will be:

Zippy Duvall, President

Dale Moore, VP of Public Affairs

Ryan Yates, Director of Congressional Relations

Will you let me know the location/room to send them?

Thanks!

Emily Jordan | Executive Assistant

American Farm Bureau Federation®
emilyj@fb.org | (202) 406-3663 (office) | (631) 278-1226 (cell)

From: leila_getto@ios.doi.gov [mailto:leila_getto@ios.doi.gov] **On Behalf Of** SIO,
Scheduling
Sent: Tuesday, June 5, 2018 1:37 PM
To: Emily Jordan <emilyj@fb.org>
Cc: Leila Getto <leila_getto@ios.doi.gov>
Subject: Re: [EXTERNAL] Scheduling Request

Sorry for my delay in responding. Great. Can you please send me a final list of meeting participants (name and titles). Thank you!

On Fri, Jun 1, 2018 at 10:09 AM, Emily Jordan <emilyj@fb.org> wrote:

Leila-

My apologize for the delay in my response, I had an accident with my hand on Tuesday morning that has significantly slowed down my week!

That day and time will work great, please let me know the details for location and anything else we may need to know.

Best,

Emily Jordan | Executive Assistant

American Farm Bureau Federation®
emilyj@fb.org | (202) 406-3663 (office) | (631) 278-1226 (cell)

From: leila_getto@ios.doi.gov [mailto:leila_getto@ios.doi.gov] **On Behalf Of** SIO,
Scheduling
Sent: Wednesday, May 30, 2018 11:39 AM
To: Emily Jordan <emilyj@fb.org>
Cc: scheduling@ios.doi.gov
Subject: Re: [EXTERNAL] Scheduling Request

Hi Emily!

I just left you a voicemail message but wanted to follow up with an email as well. Thank you for reaching out to our office and I greatly appreciate your patience.

Is June 11th at 3pm convenient for a meeting? If not, just let me know and I'm happy to work with you to find a day/time.

Thank you!

Leila

Office of Scheduling and Advance
Immediate Office of the Secretary
U.S. Department of the Interior
Office: 202-208-7551

On Fri, May 18, 2018 at 11:16 AM, Emily Jordan <emilyj@fb.org> wrote:

Good morning-

Here is an updated copy of our request form with new available dates for June.

Best,

Emily Jordan | Executive Assistant

American Farm Bureau Federation®
emilyj@fb.org | (202) 406-3663 (office) | (631) 278-1226 (cell)

From: SIO, Scheduling <scheduling_sio@ios.doi.gov>
Sent: Wednesday, May 2, 2018 5:04 PM
To: Ryan Yates
Subject: Re: [EXTERNAL] Scheduling Request

Thank you for contacting Secretary Zinke's scheduling office. We sincerely appreciate your request. Please be aware that due to the high volume of invitations received, we ask for your patience as we try to accommodate each request. If you have any questions, please don't hesitate to contact our office at 202-208-7551. Thank you!

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Leila Sepehri Getto

U.S. Department of the Interior

Immediate Office of the Secretary

Deputy Director, Scheduling and Advance

Direct: (202) 208-5359

Cell: (202) 706-9435